

Country Club of Johnston County

Rules & Regulations

Effective: March 1, 2026

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General / Clubhouse Rules and Regulations

Section 1. Ownership – Holt Lake Golf & Recreation

Holt Lake Golf & Recreation (the "Ownership Group"), in conjunction with the General Manager and the Rules Committee, oversees matters relating to the Country Club of Johnston County ("CCJC") and its premises, including the parking lots, tennis/pickleball courts, golf course, swimming pool, clubhouse, and practice areas.

The daily operation of the premises is the responsibility of the General Manager, exercised in accordance with the general policies established by the Ownership Group.

The General Manager, with assistance from the Rules Committee and Ownership Group, advises on programs, communications, activities, services, and facilities of the Club and recommends activities that promote the welfare, usefulness, and member participation of the Club.

Section 2. Hours of Operation

Main Clubhouse

March – October: 9:00 a.m. – 6:00 p.m.

November – February: 10:00 a.m. – 4:00 p.m.

Pool Bar

Friday – Sunday: 12:00 noon – 8:00 p.m.

19th Hole

March – October: 9:00 a.m. – 6:00 p.m.

November – February: 10:00 a.m. – 4:00 p.m.

Golf Shop

March – October: 7:00 a.m. – 6:00 p.m.

November – February: 8:00 a.m. – 5:00 p.m.

Even when the Golf Shop is closed, carts may be on the golf course; carts must be returned before dusk.

Section 3. Change of Hours

The General Manager may adjust Club hours, including food and beverage service, for legitimate business, operational, or weather-related reasons.

Section 4. Alcohol Service

- CCJC is committed to providing members and guests with high-quality products and services while maintaining a safe, welcoming environment.

- CCJC may refuse alcohol service to any member or guest whose consumption may jeopardize their safety or the safety of others. Employees who refuse service in good faith are protected from abuse or retaliation.
- Alcohol consumed on Club premises must be purchased from CCJC. Alcohol not purchased at CCJC is strictly prohibited in accordance with North Carolina ABC laws.
- Violations may result in confiscation of alcohol, refusal of service, removal from the premises, and/or suspension of Club privileges.

Section 5. Reserving Facilities

- Members and non-members may reserve Club facilities. Member pricing is discounted relative to non-member pricing.
- The reserving party is responsible for any damage to Club property and the payment of all indebtedness incurred.
- Private events may be subject to minimum guest counts and/or minimum food and beverage revenue requirements, as established by the Club and communicated at the time of reservation.

Section 6. Outside Golf Events

- Non-member golf events must be booked through the General Manager. Pricing is established by the Club.
- Events are typically scheduled Monday–Thursday, with priority to Mondays when possible.
- A written agreement and a deposit of approximately 25% of the total cost are required to confirm a booking. Full payment is due on the day of the event.
- Deposits are refundable as follows: 100% if cancelled more than nine (9) months before the event; 50% if cancelled between nine (9) months and ninety (90) days; non-refundable if cancelled within ninety (90) days of the event.
- The renter is responsible for any damage incurred during the event.

Section 7. Weddings

- Weddings may be booked by members and non-members through the General Manager. Member pricing is discounted relative to non-member pricing.
- A deposit of approximately 25% of the total cost is required to confirm the booking. Full payment is due on the day of the event.
- Deposit refund terms mirror those in Section 6.
- The renter is responsible for any damage incurred during the event.

Section 8. Outside Food and Beverage

Outside alcoholic beverages are strictly prohibited on CCJC property. Outside food is permitted only when provided by caterers approved by the Food & Beverage Manager or General Manager. Wedding cakes are permitted as an exception.

Section 9. Cash Management

Employees may not accept cash for charges incurred in the Golf Shop or Clubhouse. Payments may be made by check, credit card, or debit card. Company checks will be accepted.

Section 10. Member Payments on Account

Monthly Billing, Delinquency, and Suspension

- Monthly payments are due on or before the last day of each month.
- Member accounts are payable within thirty (30) days of the billing date. Any account not paid within thirty (30) days is considered past due and subject to a late charge of 1.5% per month, or a minimum charge of \$25 per month, calculated from the due date for each unpaid month.
- A Member whose dues or other charges remain unpaid after the tenth (10th) day of the second month following the billing month shall be deemed delinquent. Example: A bill mailed in early January that remains unpaid as of March 10 is delinquent.
- Upon delinquency, the Member will receive a courtesy notice and an opportunity to bring the account current by paying all amounts over thirty (30) days by cash, credit card, or certified funds.
- If the account remains delinquent, the Member will receive a formal notice by certified mail, personal delivery, or overnight courier, and will have ten (10) days from the date of such notice to bring the account current by cash, credit card, or certified funds.
- If payment is not received within the ten (10) day notice period, the Member and all dependents are immediately suspended until all balances over thirty (30) days are paid in full, together with a reinstatement/administrative fee as determined by the General Manager.
- During suspension, the Member and dependents shall not enter Club grounds or use any Club facilities.

Section 11. Returned Checks (Non-Sufficient Funds)

A penalty of \$25, as established by the General Manager, will be assessed for any returned check due to insufficient funds. If a check is returned a second time, future payments must be made by certified funds.

Section 12. Member Access to Employee Areas

Members are not permitted to enter kitchen or service areas unless specifically invited and escorted by management.

Section 13. Smoking

Smoking of cigarettes, cigars, and pipes is permitted only outside the Clubhouse and Golf Shop. Smoking is strictly prohibited inside these facilities.

Section 14. Conduct of Dependents

Members are responsible for supervising their children while on CCJC property. Noise levels should be kept to a minimum so as not to disrupt golfers or other members and guests.

Section 15. Illegal Activity, Abuse, and Damage

- Illegal activity, abuse, or damage to Club property will not be tolerated.
- Exception: Member–Member Calcutta.
- Members are responsible for the conduct of their dependents and guests and for any damage they cause.

Section 16. Reservations for Club Events

- RSVPs are required for Club events. Cancellations must be made at least three (3) days prior to the event.
- Cancellations made within twenty-four (24) hours of an event will be charged 100% of the event cost.
- The Club may cancel events if minimum participation is not met six (6) days in advance.
- Card and Mahjong games may be played when space is available. Non-members must be accompanied by a member, who is responsible for checking in their guest and paying the guest fee.
- An individual may play cards or mahjong as a “guest” one time per month.

Section 17. Dress Code (Clubhouse & Grounds)

Appropriate attire is required of all members, guests, and dependents. The Club reserves the right to deny access to anyone dressed improperly. Management may enforce dress standards in all areas of the Club.

Men

- Slacks or golf shorts (no cargo shorts).
- Collared shirts (shirttails preferably tucked in).
- Sweaters or quarter-zips.
- Appropriate hoodies.

Women

- Dress pants, tailored shorts, skirts, skorts, or dresses.
- Blouses or collared tops.
- Sweaters or appropriate outerwear.

General Provisions (Clubhouse & Non-golf Areas)

- Athletic attire is permitted for tennis, pickleball, and fitness activities.
- Jeans are allowed but not preferred.
- Prohibited: flip-flops, tank tops, tube tops, ragged or torn clothing, inappropriate t-shirts, exposed undergarments, bare midriffs, or overly revealing attire.

- Caps and visors should be removed when entering the clubhouse.

Section 18. Separation or Divorce

- Members must notify the Club of the entry of a divorce judgment within ten (10) business days.
- In the case of separation or divorce proceedings, both Members (or an Individual Member and spouse) and their dependents may use Club facilities until entry of a divorce judgment.
- Upon entry of a divorce judgment, Married Members must jointly designate in writing which spouse will retain the membership. If no designation is made within ten (10) business days, both spouses and their dependents will be suspended until designation is made.
- The Members remain responsible for all charges, including dues, that accrue during any suspension period.
- The spouse who does not retain the Membership may apply for membership.

Section 19. Dropping Membership

- A 30-day written notice must be sent to the General Manager to drop membership.
- If a former member wishes to re-join, either (a) all dues from the date of resignation to the date of re-joining must be paid in full (up to a minimum of one year), or (b) if an initiation fee is in place and exceeds the back dues, the initiation fee must be paid.

Section 20. Liability

- Members and guests, as a condition of being a member or a guest, assume sole responsibility for their vehicles and other property. The Club is not responsible for loss or damage to private property used or stored at Club facilities.
- Any person who uses any apparatus, facility, privilege, or service leased, owned, or operated by the Club (including golf carts) does so at their own risk and shall hold Holt Lake Golf & Recreation LLC, its owners, partners, directors, officers, members, and employees harmless from any and all loss, claims, costs, injury, damage, or liability.

Golf Rules & Regulations

Section 1. Starting Times and Play

- Except for holidays and special events, the golf course is closed on Mondays.
- The course closes at dusk; all members and guests must exit accordingly. Night play is prohibited.
- Starting times are determined by the General Manager in consultation with the Golf Superintendent. No play is permitted before the first scheduled tee time.
- All players must register through the Golf Shop prior to play.
- Tee times may be reserved up to one (1) week in advance.
- Tee Time No-Show Policy: Members must cancel unused tee times at least twenty-four (24) hours in advance to avoid a no-show fee. Failure to cancel results in a \$25 fee per member

in the group. Repeat violations may be reviewed by the Rules Committee and General Manager.

- The Golf Superintendent, in consultation with the General Manager, may close the course or practice facilities due to weather or course conditions.

Section 2. Severe Weather Policy

Lightning can cause serious injury or death. Individuals must use their own judgment when seeking shelter during inclement weather. All use of Club property during severe weather is at the individual's own risk.

Section 3. Golf Dress Code

Men

- Collared shirts (shirttails preferably tucked in).
- Golf shorts or slacks.

Women

- Sleeveless shirts or sleeved shirts with a collar.
- Shorts, skirts, or skorts mid-thigh length or longer; long pants or slacks.

Prohibited Attire (Golf Areas)

- T-shirts; gym or cargo shorts; joggers; swimwear; ragged or torn clothing; blue jeans; clothing revealing the midriff or undergarments; very short skirts or shorts.
- Hats, caps, and visors must be worn facing forward and should be removed when entering the clubhouse or golf shop.

Section 4. Golf Maintenance Guidelines

- The Golf Superintendent has authority to make decisions necessary to protect the course from damage.
- Maintenance goals include green speeds of approximately 9–11 on the Stimpmeter and fairway heights appropriate to seasonal conditions.
- Golf carts may be restricted from certain areas to protect turf during wet or adverse conditions.

Section 5. Golf Carts

- All carts must be checked out from and returned to the Golf Shop. Only two (2) passengers and two (2) golf bags are permitted per cart.
- Maximum 2 carts per foursome unless you are driving your personal cart.
- Members, spouses, and licensed dependents may operate golf carts owned by the Club or privately owned while on CCJC property.
- Cart operators assume full responsibility, agree to hold the Club harmless from liability arising from cart use, and agree to pay for any damages to the cart.

- Club carts are equipped with perimeter fencing requiring carts to remain at least twenty (20) yards from greens, bunkers, and tees. Member-owned carts must comply with the same restrictions as Club carts.
- Improper use of a member-owned cart will result in (1) a written warning; (2) a thirty (30) day suspension of personal cart privileges (Club carts may be used during suspension); and (3) indefinite loss of personal cart privileges for repeat violations.
- Approved handicap flags are available and allow for modified access as appropriate.
- Each player and guest shall hold the Club, its agents, and employees free and harmless from any liability to anyone for injury or damage to person or property caused by any golf cart, or arising out of the cart's use, while in his/her possession.

Section 6. Pace of Play and Conduct

- Target pace of play: 3 hours 50 minutes or less for a foursome; 3 hours or less for a twosome.
- Play "ready golf."
- Keep pace with the group in front. If you lose a clear hole and are delaying the group behind, allow them to play through, irrespective of group size.
- Professional Staff will monitor pace and assist as needed. Groups struggling to maintain position will be given one opportunity to correct their pace; otherwise, they may be asked to move to the next teeing area.
- Time at the turn may not exceed five (5) minutes. If the group behind reaches the tee when you return, you must yield your spot until play allows. Call ahead for food orders to avoid delays.
- Cell phones and similar devices are prohibited on the course except in emergencies. When not in use, set to silent/vibrate and step away to take emergency calls.
- Music, if played, must be at a volume that cannot be heard outside your group.
- Repair ball marks on greens, replace fairway divots, and rake bunkers after use.
- Intentional damage to the course, practice areas, golf carts, or equipment is prohibited. Members, guests, or outside players who cause damage are responsible for repair costs.
- Cart GPS data is monitored to oversee pace and identify habitual slow play. Disregarding timelines may result in disciplinary action, including suspension or termination of playing privileges.

Section 7. Guests

- Members are responsible for ensuring non-member guests check in prior to teeing off.
- Out-of-town, family, houseguests staying overnight may play at a reduced rate (see Golf Shop for current rates).

Section 8. Junior Golfers

A “Junior Golfer” is any dependent child of a member. A “Certified Junior” is any Junior Golfer certified by the Golf Professional or General Manager and/or Professional Staff as qualified to use the golf course and practice facilities.

Certified Juniors (Age 15 and Over)

- Weekdays: Any time, on a space-available basis, subject to the right of the Golf Professional or Professional Staff.
- Weekends: After 12 noon, on a space-available basis, subject to the right of the Golf Professional or Professional Staff.

Certified Juniors (Age 8–14)

- Weekdays: Any time, on a space-available basis, subject to the right of the Golf Professional or Professional Staff.
- Weekends: After 12 noon, on a space-available basis, subject to the right of the Golf Professional or Professional Staff.

Junior Golfers must yield their spot on practice facilities to an adult Member when no other space is available, even if the Junior is accompanied by a Member.

Completion of the CCJC Summer Junior Program qualifies a junior golfer for certification.

Tennis & Pickleball Rules & Regulations

Section 1. Conduct and Court Use

- Courts are reserved exclusively for tennis and pickleball play. No more than four (4) players per court.
- Loud, disruptive, or disorderly behavior is prohibited.
- Children under twelve (12) years of age may not be left unattended in court areas.

Section 2. Severe Weather

Participants must exercise personal judgment during inclement weather. All play during severe weather is at the individual’s own risk.

Section 3. Guests

- Non-members must be accompanied by a member host, who is responsible for guest registration and fees.
- Johnston County residents may be introduced as guests up to six (6) times per year.
- Houseguests residing outside of Johnston County may play as a guest an unlimited number of times per year. Guest fees apply.

Section 4. Dress Code

Men

- Shirts covering shoulders and torso.
- Shorts or sweatpants mid-thigh length or longer.
- Flat-soled court shoes.

Women

- Tops with shoulder straps covering the midriff.
- Shorts or sweatpants fingertip length or longer.
- Flat-soled court shoes.

Ragged clothing, profane lettering, or overly revealing attire is prohibited.

Swimming Pool Rules & Regulations

Section 1. Swim at Your Own Risk

- The CCJC Pool operates on a swim-at-your-own-risk basis. Members and guests assume all risks associated with pool use.
- Lifeguards may be on duty on weekends during busy times and when available.

Section 2. Dates and Hours of Operation

The Pool is open from Memorial Day through Labor Day, Tuesday–Saturday from 11:00 a.m. to 8:00 p.m., and Sunday from 12:00 noon to 8:00 p.m., subject to closures due to unsafe conditions.

Section 3. Pool Conduct

- No glass containers or pets inside the pool area.
- No running, horseplay, hanging on equipment, or recreational toys (e.g., floats, rafts, small boats).
- Dispose of trash properly.
- The pump room is off limits.

Section 4. Guests

- Guests must be accompanied by a member or responsible guardian.
- Members are limited to two (2) guests per day.
- Johnston County residents may be guests no more than three (3) times per pool season.
- Members with out-of-town houseguests may bring their houseguests as many times as they like. Guest fees apply.
- Violations of guest policies may result in suspension of pool privileges.

Section 5. Food and Beverage

No outside food or beverages are permitted unless purchased from the Club. Members and guests must maintain cleanliness: use trash cans (including bathrooms), return chairs to original positions, lower umbrellas after use, and take home personal belongings.

Section 6. Pool Dress Code

Men

- Swim shorts fingertip length or longer.
- No jeans, belts, cut-offs, or visible undergarments.

Women

- One-piece or two-piece swimsuits permitted.
- Thongs or overly revealing attire are prohibited.

Section 7. Age Restrictions

Dependents under twelve (12) years of age must be accompanied by a parent or guardian age fifteen (15) or older.

Section 8. Swim Diapers and Sanitation

- Children who are not fully potty-trained must wear approved swim diapers and leak-proof covers.
- Members are financially responsible for pool closures resulting from contamination.

Section 9. Applicability of Club Rules

All Club rules regarding conduct, language, smoking, alcohol, and behavior apply equally to the Pool area.

Appendix A — Definitions

- Member: An individual holding active membership privileges, including Married Members and Individual Members.
- Dependent: A spouse or dependent child of a Member as recognized by the Club.
- Guest: A non-member accompanied by a Member and complies with all guest policies.
- Houseguest: An out-of-town guest temporarily residing with a Member.

Appendix B — Disciplinary Procedure Overview

- Verbal or written warning for first or minor violations.
- Temporary suspension of specific privileges for repeated or significant violations (e.g. club and or personal golf cart privileges).

- Suspension of all Club privileges for nonpayment or serious misconduct, as determined by the General Manager and/or Rules Committee (e.g., inappropriate or unacceptable conduct toward club staff, other members or guests) .
- Termination of privileges in cases of severe or repeated violations.

The Ownership and Management of The Country Club of Johnston County reserve the right to modify and update the Rules and Regulations as needed without notice.